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KNOCKHOLT PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD on MONDAY, JULY 2ND 2007 IN THE VILLAGE CENTRE

Present:

Cllr. N. Apps
Cllr. J. Malzer
Cllr. B. Page - Chairman

Cllr. T. Broadhurst
Cllr. R. Martin
Cllr. R. Radford

In Attendance:

Mrs. D.B. Jones – Clerk
Mr M. Stevens, Mr J. Crick & 3 members of the public

1. **Apologies**

Apologies for absence were received and accepted from Cllr. E. Crafter, Cllr. A. Hildrew & Cllr. J. Sanger

2. **Declarations of interest on items on the agenda**

There were none.

3. **Minutes:**

The Minutes of the Meeting held on Monday, June 4th 2007 were approved and signed as a true record after the correction in 8. 'Blueberry' not 'Bluebell' and the deletion of the words 'heavy over loaded' in 9.

4. **Clerks Report:**

- a) Telephone box had been reported and the Clerk did so again. Red telephone boxes can be listed –application has to be made through English Heritage
- b) Damage to football dug out has been reported to the police.
- c) Cars parked by the triangle at junction of Old London Road/Main Road have caused considerable problems while the traffic lights are at the junction. Police notices have been put on them asking drivers not to park there.
- d) An explanation of Waste Management rules will be sent to the Clerk by KCC and will be considered at the next meeting.
- e) Romanians who robbed the village shop were found guilty and sentenced to two years imprisonment and a recommendation for deportation on release

5. **Correspondence:** to be noted

- a) Clerk & Councils Direct
- b) KAPC Parish news
- c) CPRE magazine Voice
- d) Planning Forum/Training Event SDC July 18th at 7 p.m.
- e) Local Council Review

6. **RFO's Report:**

6.1 Notification of payments made since the last meeting:

100336	T. Trinick	2 nd Removal of bees	£ 40.00
100367	Unipar Services	Speed Indicator Device	£2,173 75

6.2 **Resolved:** the accounts as itemised be paid:

100338	Halstead P.C.	Share of Clerks' travel expenses	£ 8.59
100339	Mrs G. King Scott	Clerking 4/6/07	£ 40.57
100340	Sencio	Mowing	£ 328.62
100341	KVTST	Annual Contribution	£ 750.00
100342	Mrs D. Jones	Expenses	£ 13.99
100343	Mr P. Dare	Work on bins in Recreation Gd.	£ 39.00
100344	KAPC	Electronic Standing Orders	<u>£ 14.98</u>
Total			<u>£3,409.50</u>

6.3. Monies received:

Mrs Kirkham	Hire of The Pound	£ 30.00
KCC	Community Grant	<u>£1,873.00</u>
		<u>£1,903.00</u>

7. **Committee Reports:**

7.1 **Membership of committees**

The changes suggested were agreed unanimously: - Cllr Crafter to be on the Sports & Leisure committee but not Amenities; Cllr. Malzer to be on Amenities; Cllr Martin - Police; Cllr. Apps to join Publicity & Media. It was also agreed that Sports & Leisure should look at possibilities re 2012 and that Planning should keep a watching brief on Biggin Hill. The Revd. John Benson would be welcomed at any council or committee meeting as a member of the public.

7.2 **Amenities:**

Highways have cut the verges – but not too drastically! The possibility of making a gully to allow road run off into Letts Green pond is being considered.

The notice board has had favourable comments. The Clerk will get a quote for the lowering of the height of the hedge between the village centre car park and the recreation ground.

There has been fly tipping in various areas in the village.

7.3. **Planning & Transportation**

The minutes of the meeting of 21st June were agreed and accepted.

7.4. **Publicity & Media:**

Cllr Martin reported on a meeting with the company that manages the website. As a result it is likely that the site will be relaunched in the last quarter of the year. There is a need for more data relating to the clubs and societies in the village and about events happening here. An appeal for material will be put in the next news letter and it is hoped that a presentation can be made at a meeting of KVCC.

7.5 **Sports & Leisure:**

The minutes of the meeting of 21st June were agreed and accepted. The Clerk and two members of the committee had met with the contractors re the cutting of the grass in the recreation ground following concerns expressed by the cricket and tennis clubs. Matters seem to have improved.

8. **Police:**

No report had been received from our PCSO. Traffic lights had been stolen from the road works and the football team's dugout has been vandalised.

The speed indicator device has been ordered and will be collected and delivered by P.C. Ball who will show the team how to operate it.

9. **Standing Orders & Financial Regulations:**

Cllr. Martin has offered to look at Model Standing Orders and Financial Regulations as suggested by NALC and suggested Standing Orders for the council will be circulated prior to the next meeting for discussion. Advice received at the training sessions attended by the Chairman and the Clerk, relating to the revised Model Code of Conduct was discussed. Following this it was unanimously

Resolved: The council should adopt the standing order which allows the meeting to be adjourned so that members of the public and members with a prejudicial interest might speak on a matter on the agenda,

10. **Liaison with other groups on future developments**

With regard to Fort Halstead it was agreed that members of the planning committee would be the most suitable councillors to attend an informal meeting with Halstead Parish Councillors

11. **Information Items**

There were none.

The meeting closed at 9.12 p.m.

Date Of Next Meeting: Monday, August 6th 2007 at 7.45 p.m. in the Village Centre