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KNOCKHOLT PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD on MONDAY, 4TH JUNE 2007 IN THE VILLAGE CENTRE

Present:

Cllr. N. Apps	Cllr. E. Crafter
Cllr. A. Hildrew	Cllr. J. Malzer
Cllr. B. Martin	Cllr. B. Page - Chairman
Cllr. R. Radford	Cllr. J. Sanger

In Attendance:

Mrs. G. King Scott - Clerk
Mr M. Stevens, Mr J Crick, 1 member of the public

The meeting convened at 7.45pm

1. **APOLOGIES** were received and accepted from Cllr. Broadhurst who had an appointment made prior to his co-option as a Parish Councillor.
2. **DECLARATIONS OF INTEREST** on agenda items
Nil
3. **APPROVAL OF THE MINUTES:**
RESOLVED: The minutes of the meeting held on Monday 14 May 2007 were approved and signed as a true record.
4. **CLERK'S REPORT**
 - a. Change to Committees: It has been proposed that Cllr. Crafter sits on the Sports Committee not the Amenities Committee and that Cllr. Malzer joins the Amenities Committee. This will be formally agreed at the next meeting of Council.
Another member is required for the Publicity Committee. Cllr. Apps will consider this but feels that she has already committed herself to a number of other council duties. The matter will be discussed further at the next meeting of full Council. The Chairman also asked for members to consider a parishioner/s suitable for co-option to this committee.
Cllr. Martin, Vice Chairman, asked for consideration to be given to including the Rector, Revd. John Benson, at meetings of the council.
 - b. District Cllr. Williamson has advised the Clerk that Mr Simon O'Donnell of Hines will not meet with Councillors from the affected parishes until there is a concrete proposal ready for discussion.
 - c. The speed gun has been collected by PC Ball and taken to Unipar. The Clerk will be advised of any costs for repair and recalibration.
 - d. Highways spreadsheet – any reports for inclusion will need to be with the Chairman by 7 June.
5. **CORRESPONDENCE**
 - a. CPRE Fieldwork (circulated) – **noted**
 - b. Invitation to the AGM of the Citizens Advice Bureau – **noted**
6. **RFO'S REPORT AND ACCOUNTS FOR PAYMENT**
 - a. **RESOLVED:** the accounts as itemised be paid: proposed by Cllr. Page, carried unanimously.

Cllr. Page advised that he had made a payment that day to The Home Apiary to collect a swarm of bees from a tree on the recreation ground as an urgent matter of health and safety. He requested re-imburement: Agreed.

100332	BSP Skip (authorised 14 May)	£129.25
100333	Mr Print – newsletter 33	£155.00
100334	Halstead Parish Council (shared Clerk’s travel)	£ 20.20
100335	Cllr. Page	<u>£ 45.00</u>
Total		<u>£349.45</u>

b. Monies received:

Knockholt Tennis Club Annual Licence fee	£1208.68
Mrs Kirkham – Hire of The Pound	<u>£ 30.00</u>
	<u>£1238.68</u>

7. **COMMITTEE REPORTS:**

Amenities:

RESOLVED: The minutes of the meeting held on 23 May were approved and signed with the following amendments: remove Cllr. Crafter from present, note she sent her apologies. Include that the Chairman thanked the retiring Chairman, John Crick and that it was agreed that the co-optation of Mr Crick to the committee had inadvertently been omitted from the minutes on the 14th May..

Cllr. Radford reported that the working party had taken place. Grass had been cut shredding of waste materials still to take place. Wildlife posters are ready for displaying on the notice-board.

The pathway through Post Office fields has been cleared.

A discussion took place regarding the graffiti on the Bowling Pavilion and the Cricket Pavilion. It was agreed that no action would be taken by Council at this time.

Finance:

RESOLVED: The minutes of the meeting held on 30 May were approved and signed as a true record.

The Chairman advised that new financial regulations would be circulated; these will be annexed to Standing Orders and discussed at the next meeting.

Planning & Transportation:

RESOLVED: The minutes of the meeting held on 16 May were approved and signed as a true record.

Publicity & Media:

RESOLVED: The minutes of the meeting held on 30 May were approved and signed as a true record.

Cllr. Martin re-iterated that more members were required for this committee. Cllr. Page was thanked for producing the last issue of the Parish newsletter. Articles are required for the next issue.

It was agreed that a rota, with corresponding dates, would be prepared by Cllr Martin for the authors of the article in St Katharine’s Parish News. It was noted that the Editor prefers emailed copy.

Discussion took place about the web-site which members feel requires restyling and modernising.

Sports & Leisure:

Olympics 2012: Cllr. Martin had requested that this be an agenda item.

He remarked that possibly the Council would like to consider whether the parish should have any involvement in these. Both County and District are considering the possibility. Suggestions were: usage of sports facilities for training; provision of accommodation. It was suggested that this could be a joint project with Knockholt Society.

It was agreed this would be an agenda item for the next meeting of the Sports & Leisure Committee.

8 POLICE:

Cllr Malzer reported that there had been four burglaries from property other than dwellings, two of these in Main Road and the others in Sundridge Lane and Rushmore Hill. These all took place overnight.

There had also been two incidents of theft from motor vehicles in Main Road.

There had been criminal damage to the Bowls Pavilion and the Cricket Pavilion in the form of graffiti.

A driver lost control of a vehicle in Main Road and travelled through the hedge of the field on the corner of Blueberry Lane/Main Road and travelled out through the hedge on the opposite side of the field. An index plate has been found.

An attempted distraction burglary took place in Old London Road by a male who abandoned his vehicle and was pursued by uniformed police officers.

Cllr. Martin stated that a progress meeting should be held with representatives from Knockholt Parish Council, Halstead Parish Council, PC Jonathan Wilkinson and PCSO Dennis Glasspool.

9. USE OF DEERLEAP LANE BY LARGE VEHICLES .

Council discussed this matter and agreed that there are many concerns to be addressed: damage to the surface of an un-adopted road which is effecting all residents; the possibility that an unlicensed operation is being carried on which could result in a waste transfer station; many large vehicles travelling through the village; difficulty in communication with the land owner.

Council believes that an SDC Enforcement Officer has spoken to the owner of the land.

The contractor using the site for storage, and possibly dumping of hardcore and rubble, is believed to be under contract to Kent Highways.

District Cllr. Williamson has been investigating what course of action can be taken and will pass this information on to Council.

It was agreed by full Council that a letter will be written to Sevenoaks District Council. and Cllr. Williamson.

The Council awaits communication from District Cllr. Williamson.

10. INFORMATION ITEMS – for inclusion on the next agenda

- 10.1 Financial regulations including alterations to the Internal Audit
- 10.2 Progress on the matter of disposal of 'fly-tipping' waste at Dunbrik Depot
- 10.3 Future Developments in Knockholt Village: Liaison and investigation of working partnerships with other local bodies, e.g. R.A.D.I.O (Residents Against Developers in Otford)
- 10.4 Damage to the telephone box and possible listing of this. The Clerk will investigate.

- 11. **Date of next meeting:** Monday 2 July 2007 at 7.45 p.m. in the Village Centre.

The meeting was closed at 9.03 p.m.