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# KNOCKHOLT PARISH COUNCIL

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## MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD on MONDAY, 14<sup>TH</sup> MAY 2007 IN THE VILLAGE CENTRE

### Present:

Cllr. N. Apps  
Cllr. A. Hildrew  
Cllr. B. Page - Chairman  
Cllr. J. Sanger

Cllr. E. Crafter  
Cllr. J. Malzer  
Cllr. R. Radford

### In Attendance:

Mrs. D.B. Jones – Clerk  
Mr M. Stevens & 3 members of the public

#### 1. **Election of Chairman**

Cllr. Page was proposed and seconded and as there were no other nominations he was elected unanimously.

#### 2. **To receive the Chairman's declaration of acceptance of office**

Cllr. Page then made and signed his declaration of acceptance of office.

#### 3. **To receive councillors' declarations of office**

Those councillors present then made and signed their declarations of office

#### 4. **To co-opt a new member**

The co-option of a councillor to fill the remaining vacancy was then discussed. Cllr Hildrew felt that the vacancy should be advertised before any decision was made. It was pointed out that it had been mentioned in the village column of the Sevenoaks Chronicle and that the Clerk had asked members to consider possible co-optees. The clerk also referred to the specific situation following an election when it is permissible to co-opt without advertising a vacancy.

**Proposed:** Mr Tim Broadhurst be co-opted to the council

**Resolved:** By a vote of 6:1 in favour (Cllr. Hildrew voting against) Mr Broadhurst was co-opted.

The chairman welcomed him on behalf of the Council and Mr Broadhurst then made and signed his declaration of office.

#### 5. **To receive previously made declarations of office**

Cllr. Martin had made and signed his declaration of office before the Clerk on the 10<sup>th</sup> May – this was accepted.

#### 6. **Election of Vice – Chairman**

Cllr Martin was then proposed and seconded, having previously expressed his willingness to stand, as vice-chairman and in the absence of any other nomination was unanimously elected.

#### 7. **Apologies**

Apologies for absence were received and accepted from Cllr. R. Martin - away on business.

8. **Declarations of interest on items on the agenda**

There were none.

9. **Membership of Committees and confirmation of Council representatives:**

Amenities - Nicola Apps, Emma Crafter, Rita Radford, Jane Sanger

Finance – Alan Hildrew, Bob Martin, Barry Page

Planning & Transportation - Emma Crafter, Alan Hildrew, Bob Martin, Rita Radford; Advisor Michael Stevens

Publicity & Media - Alan Hildrew, Bob Martin, Barry Page

Sports & Leisure Joe Malzer, Tim Broadhurst

Police liaison– Joe Malzer

Hampton Cottages Trust: Mr Neville Flux & Mrs Jenny Whitelegg

Orpington & District Travellers Association & Trustee of the KVTST Cllr Martin

Mrs Nicola Apps Council's representative on the KVCC:

10. **Minutes:**

The Minutes of the Meeting held on Monday, April 2nd 2007 were approved and signed as a true record following change in 7.1 from 'fences' to 'stiles'.

11. **Clerks Report:**

a) David Aspinall has informed the Clerk that the legal department is still considering the problem of the posts on Rushmore Hill and will update the Council as soon as he can..

b) Jennifer Shaw is leaving Action with Rural Communities in Kent – a new Rural Housing Enabler is being sought.

c) Mr Lambillion has sent photographs showing the highway problem outside his property which has still not been resolved – these have been forwarded to the Highways Department.

d) The junior football club has cleared the rubbish around the dugouts and from the Recreation Ground. The Clerk was given authorisation to pay the cost of the skip prior to the next meeting.

e) The football pitch is being used again by a group of young men possibly from Cudham despite the notice stating that it is a private pitch.

f) The KCC grant for the Speed Indicator display has not yet been received. This is being looked into by Tom Phillips.

12. **Correspondence:**

a) Youth Zone visit to Knockholt on August 20th

b) Local Council Review

c) Clerks & Councils Direct

d) Letter from Mr Manton re the Cancer Research UK day on June 24<sup>th</sup> – a circular walk followed by a barbecue at The Crown.

13. **RFO's Report:**

13.1 **Resolved:** the accounts as itemised be paid:

100326	Sencio – grass cutting	£328.62
100327	KVCC Quarterly Rental	£ 60.00
100328	Will David – Internal audit	£110.00
100329	Scribe - Annual Licence	£195.00
100330	Mrs D. Jones - Expenses	£ 45.03
100331	Mr J. Crick Concrete, petrol etc.	<u>£ 12.01</u>

Total £750.66

- 13.2 Monies received:
- |                                     |                |
|-------------------------------------|----------------|
| Wayleave Letts Green Substation EDF | £35.40         |
| Mrs Kirkham – Hire of The Pound     | <u>£60.00</u>  |
|                                     | <u>£105.40</u> |
- 13.3. Formal acceptance of the accounts for 2006/7 and statement of Assurance by Councillors  
The Chairman read the Proposal of Formal Acceptance of the accounts for 2006/7 and the statement of Assurance by Councillors  
**Resolved:** the statement of accounts be accepted and the statement of assurance agreed and signed by the Chairman and the Clerk.
14. **Committee Reports:**
- 14.1 **Amenities:**  
Garden refuse has been dumped at Letts Green pond. The gardeners at Letts Green House have kindly offered to help with its removal. The willow tree on the island has been cut back. The hedge cutting quotation will go to the Amenities committee for decision.
- 14.2 **Planning & Transportation:**  
The minutes of the meetings of 4<sup>th</sup> April & 25<sup>th</sup> April were accepted.
- 14.3. **Publicity & Media:**  
Some items have been received for the newsletter.
- 14.4. **Sports & Leisure:**  
There was nothing to report.
15. **Police:**  
Cllr Malzer reported that there had been two burglaries to business premises in Main Road, criminal damage to property in Shelleys Lane and in New Years Lane, a theft from a dwelling in Maim Road and theft from business premises in Main Road during April The increase in the number of volunteers for Speedwatch was welcomed.
16. **Closure of Doctor Moosvi’s surgery**  
A letter had been received from the West Kent Primary Care Trust about the closure of Dr Moosvi’s surgery, The Clerk read a letter which Halstead parish council had sent to the Trust and the reply received. It was agreed that the Clerk would respond to the Trust reiterating the desirability of a surgery in either Knockholt or Halstead.
17. **Information from Hines re Fort Halstead**  
A letter from Simon O’Donnell of Hines answered some of the questions raised about the Fort Halstead site. It is hoped that a meeting can be arranged at which he will talk to councillors of all parishes involved.
18. **Information Items – for inclusion on the next agenda**  
Fort Halstead
19. **Date of next meeting:** Monday June 4th 2007 at 7.45 p.m. in the Village Centre.

**The meeting was closed at 9.20 p.m.**