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KNOCKHOLT PARISH COUNCIL

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MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD on MONDAY, MAY 12TH 2008 IN THE VILLAGE CENTRE

Present:

Cllr. N. Apps
Cllr. E. Crafter
Cllr. R. Martin
Cllr. T. Broadhurst
Cllr. J. Malzer
Cllr. B. Page - Chairman

In Attendance:

Mrs. D.B. Jones – Clerk
Mr M. Stevens & 6 members of the public

1. **Election of Chairman**

Cllr. Page was proposed and seconded and as there were no other nominations he was elected unanimously.

2. **To receive the Chairman's declaration of acceptance of office**

Cllr. Page then made and signed his declaration of acceptance of office.

3. **Election of Vice – Chairman**

Cllr Martin was proposed and seconded, and in the absence of any other nomination was unanimously elected.

4. **To receive the Vice -Chairman's declaration of acceptance of office**

Cllr Martin then made and signed his declaration of acceptance of office.

5. **Apologies**

Apologies for absence were received and accepted from Cllr. R. Radford - away on business and Cllr. A. Hildrew who was unwell.

6. **Declarations of interest on items on the agenda**

There were none.

7. **To co-opt a new member**

Mr Manton had withdrawn as there were others interested but had expressed a willingness to stand in future if needed. The Chairman expressed the Council's thanks to him. Mrs Day had expressed a willingness to be co-opted to the Publicity and media committee. The Council was happy to co-opt Mr Nishwan Shaboo as a member.

8. **Membership of Committees and confirmation of Council representatives:**

Members were asked if they wished to change committees – they did not. Membership is:

Amenities - Nicola Apps, Rita Radford, Joe Malzer; Co-opted Mr J. Crick

Finance – Alan Hildrew, Bob Martin, Barry Page

Planning & Transportation - Emma Crafter, Alan Hildrew, Bob Martin, Rita Radford; Advisor Michael Stevens

Publicity & Media - Alan Hildrew, Bob Martin, Barry Page

Sports & Leisure, - Tim Broadhurst, Emma Crafter, Joe Malzer

Police liaison – Joe Malzer , Bob Martin

Hampton Cottages Trust: Mr Neville Flux & Mrs Jenny Whitelegg

Orpington & District Travellers Association & Trustee of the KVTST Cllr Martin

Cllr. Tim Broadhurst Council's representative on the KVCC:

9. **Minutes:**

The Minutes of the meeting of Monday 7th April were agreed and signed as a true record

10. **Matters Arising from the Annual Parish Meeting**

Following the discussion of highways matters with Steve Smith it has been decided to write to Kent Highways and to Cllr. Richard Parry about the issues raised concerning pot holes and drains.

The changes made to the area covered by our PCSO and late notice of this as well as the replacement of our village policemen will be covered in a letter to Inspector Adrian Payne.

There were questions about the possible development at Fort Halstead and the Chairman outlined the way the Working Group, made up of representatives from the four council most affected and observers from two others, was preparing facts for responses to a planning application.

Stuart Woledge from the Chronicle made himself known and would welcome information on any matters of interest in the village.

11. **Clerks Report:**

- a) Youth Zone will visit in August – original date 28th but that will clash with the church holiday club – hopefully a new date will be arranged.
- b) Nick Barker will hold a Police surgery this Wednesday in the foyer of the village hall from 4.30.- 6 p.m.
- c) Halstead P.C. has expressed a willingness to buy a data recorder for the SID at a cost of £650 the Clerk will report back next month.

12. **Correspondence:**

- a) Youth Zone visit to Knockholt
- b) Local Council Review
- c) CPRE Kent Voice
- d) Kent Annual Health Report
- e) Oast to Coast

13. **RFO's Report:**

13.1 **Resolved:** the accounts as itemised be paid:

100408	Kent Police	PCSO	£1,777.07
100409	Will David	Internal audit	£ 110.00
100410	Sencio	Mowing	£ 338.49
100411	EDF Energy	Lamp repair	£ 32.55
100412	Mr B. Page	Radios (Speedwatch)	£ 34.99
100413	Mr J. Malzer	Soil. Sand etc,	£ 11.40
100414	Mrs D. Jones	Expenses	<u>£ 51.81</u>
	Total		<u>£2,356.31</u>

13.2 Monies received:

Wayleave Letts Green Substation EDF	£35.40
Mrs Kirkham – Hire of The Pound	<u>£60.00</u>
	<u>£95.40</u>

13.3. Formal acceptance of the accounts for 2007/8 and statement of Assurance by Councillors

The Chairman read the Proposal of Formal Acceptance of the accounts for 2007/8 and the statement of Assurance by Councillors

Resolved: the statement of accounts be accepted and the statement of assurance agreed and signed by the Chairman and the Clerk.

14. **Committee Reports:**
- 14.1 **Amenities:**
A working party will soon be needed at Letts Green. Following the response to the allotment questionnaire the committee needs to try to find available land for the purpose. The grass at Washneys triangle needs attention.
- 14.2 **Finance**
There has been no meeting this month.
- 14.3. **Planning & Transportation:**
The minutes of the meetings of April 15th and 29th were accepted as a true record. It is believed that the CPRE has indicated that the Green Belt boundaries are being looked at in the Tunbridge Wells and Sevenoaks areas. This will be investigated.
- 14.4. **Publicity & Media:**
At a meeting prior to this one a number of proposals relating to the redevelopment of the website were considered. None of the tenders received were in line with our request. Three of the tenderers are to be asked to meet with the committee. The existing contract will be extended by three months if necessary.
- 14.5. **Sports & Leisure:**
The Cricket licence has been signed. The cricket club committee will meet in June to discuss the fee. A meeting is to be arranged between representatives of the KVCC and the Council re a new village hall.
15. **Police:**
The crime report for April includes the passing of a counterfeit note, a burglary at a dwelling and on non-dwelling burglary and three incidents involving cars in Old London Road two of them thefts from cars. Speedwatch has operated every week for the past five weeks. The scheme does have the effect of slowing traffic.
16. **Fort Halstead Working Group**
The next meeting will be on the 22nd May. The presentations given by Hines at Fort Halstead will be discussed.
17. **Dog Fouling on The Recreation Ground**
There have been reports of dog fouling on the Recreation Ground where people persist in walking their dogs despite the 'No Dogs' signs. This will be reported in the parish newsletter and our PCSO will be asked to monitor the situation.
18. **Request of carnival committee to use Ivy Lane on July 5th**
Following discussion it was agreed that the Clerk should seek clarification from the carnival committee as to exactly why it is felt necessary to use that access rather than go across the back of the recreation Ground itself.
19. **Information Items – for inclusion on the next agenda**
Allotments
Dog Incidents – general report from the dog warden as to what is happening in the area.

Date of next meeting: Monday June 9th 2008 at 7.45 p.m. in the Village Centre.

The meeting was closed at 9.45 p.m.