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# KNOCKHOLT PARISH COUNCIL

[www.knockholtparish.org.uk](http://www.knockholtparish.org.uk)

To all members of the Knockholt Parish Council:

You are hereby summoned to attend the Parish Council Meeting to be held in the Village Centre on **Monday 7<sup>th</sup> June 2021 at 745p.m.** to discuss the following business.

A handwritten signature in black ink, appearing to read "Zoe Brookman".

Zoe Brookman Clerk to the Council

*THE FIRST TEN MINUTES OF THIS MEETING ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA. THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.*

## **AGENDA**

1. Apologies and reasons for absence.
2. Declarations of interest on items on the agenda.
3. Dispensations.
4. Minutes of the previous meeting of Monday 17<sup>th</sup> May to be agreed and signed as a true record. Circulated to all Councillors.
5. Clerk's Report.
6. RFO's report and Accounts for payment.
  - a. Payments made by agreement since the last meeting.
  - b. To resolve to approve payment list with supporting documentation.
  - c. To note monies received.

### 7. Committee Reports.

#### 7.1 Amenities

- a. Knockholt help/Community Library update.
- b. Carnival Committee Events update.
- c. Harrow Road to Three Horseshoes footpath.
- d. Tree Works – Working Party.
- e. SK697 Stile at bottom of Shelley's Hill.
- f. Damaged gate at bottom of Cricket Club.

#### 7.2 Finance

- a. KVCC financial standing.
- b. The Annual Return for the Financial Year 2020/21 has been completed in conjunction with the Final Year Audit. The Council is requested to approve:

7.2.b1- Section 1 Annual Governance Statement

7.2.b2- Section 2 Accounting Statement

- c. To reappoint the internal auditor for 2021-22.

7.3 Planning and Transportation

- a. To Ratify Comments made since last meeting.
- b. Update on SDC Local Plan and Fort Halstead plan.
- c. Speeding safety Camera Van.
- d. New Speed Device.
- e. 30mph check speed signs.
- f. Bollards at the Pound.

7.4 Publicity and Media

7.5 Sports and Leisure

- a. Cycle Track update.
- c. Cricket Club -New pavilion update.

8. Police Report.

9. Consultations.

10. Events.

11. Information items for inclusion on the next agenda.

Date of next Parish Council meeting **Monday 5th July 2021.**

Parishioners may ask brief questions after the initial close of the meeting.